

## **Title 16: History, Humanities and Arts - Mississippi Library Commission**

### **Part 170: LIBRARY EXTENSION AND DEVELOPMENT**

#### **Part 170 Chapter 1: Consulting Services and Continuing Education**

The Library Commission provides services to strengthen and enhance libraries, encourage the statewide sharing of library resources, and carry out statutory directive to give advice to libraries and to the communities “as to the best means of establishing and maintaining such libraries, the selection of books, cataloging and other details of library management.” (§39-3-107)

**Rule 170.1.1 Consulting Services.** Advice and assistance on matters pertaining to library operations and management may be provided, upon request by a public library system director, library trustee, public official, or library organization. Libraries obtaining extensive consulting services from the Library Commission may be required to enter into a statement of work with the Library Commission outlining the responsibilities of each party.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.1.2 Continuing Education.** Training opportunities for the public library community are provided.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.1.3 Continuing Education Unit (CEU) and Contact Hour Credit.** Credit may be given for planned learning experiences designed to bring about changes in knowledge, skills, or attitudes which contribute directly to the delivery of quality library services and the competent practice of librarianship.

- A. Presenting Entities. In order to offer CEUs or contact hours to participants, the entity presenting the training/workshop must obtain prior approval from the Library Commission. The entity must complete and submit a CEU Credit Form to the Library Commission for review and approval by the Executive Director or his/her designee.
- B. Participants. To receive CEU or contact hour credits for attending a training workshop, participants must request credits from an approved presenting entity for having satisfactorily completed said training/workshop.

The Library Commission website contains a list of scheduled courses, registration information, and complete information on CEUs and contact hours, including guidelines, instructions, and the CEU Credit Form.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

## **Part 170 Chapter 2: MissIN Network**

Adhering to the most current ISO standards for organizational security and uses proven network management and security practices, the Library Commission offers Mississippi public libraries access to a wide area network and services called MissIN. The network provides Mississippi public libraries with access to the Internet, standardization of technology platforms, support on technical issues, and flexibility for new technology.

**Rule 170.2.1 Services.** MissIN services include, but are not limited to, internet access, help desk support, vendor liaison services, technical consulting, technical assessments, web site hosting, internet protocol addresses, email accounts, web email, email anti-virus and spam filtering, technical blogs/wikis, and an SMS alert network.

*MissIN Network Standards and Operational Policies* are on the agency website and are applicable to all customers, contractors, temporaries, and other workers and users of the Library Commission's MissIN network.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.2.2 Participation.** Participation by libraries in MissIN is voluntary. Public libraries opting to not participate in MissIN shall notify the Library Commission in writing.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.2.3 Violations.** A MissIN customer violating any MissIN rule that a violation has occurred, discuss the violation or violations with the customer, and seek resolution will be notified. In the event of repeated violations or a critical violation, the Library Commission may suspend or revoke a MissIN customer's network privileges. Any MissIN customer whose network privileges have been suspended or revoked by the Library Commission may request reconsideration in accordance with the procedures outlined under Reconsideration Hearings.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.2.4 Emergency Response.** The agency's internal *Network Services Security and Emergency Response Plan*, is followed in case of a network outage, security breach, or increase to internet threat levels.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

## **Part 170 Chapter 3. Public Library Statistics.**

The Library Commission gathers and reports information on the status of libraries in the State in an Annual Report of Mississippi Library Statistics.

**Rule 170.3.1 Annual Submission of Information.** All public libraries shall submit the above described information annually to the Library Commission in a format and at a time prescribed by the Library Commission.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

## **Part 170 Chapter 4. Cooperative Programs**

**Rule 170.4.1 Local and Regional Cooperatives.** The Library Commission may provide guidance in the development of local and regional multi-library and multi-type library cooperatives under mutually agreed upon terms.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.4.2 Statewide Virtual Union Catalog.** The statewide virtual union catalog and interlibrary loan system are library cooperative efforts. Participation requires library systems to adhere to technical standards, agree to loan as well as borrow library materials, and to abide by protocols. Expansion of the system to non-public libraries shall be dependent upon available funds.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.4.3 Interstate Cooperatives.** The Library Commission may enter into cooperative programs with other states as allowed by §39-3-201 through 39-3-211 of the *Mississippi Code of 1972, Annotated*.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).

**Rule 170.4.4 Other.** The Library Commission may establish agreements with libraries, government agencies, or bodies organized for library purposes, to provide needed services. Such arrangements may include, but are not limited to: use of space to conduct programs; use of staff specialists to conduct training programs or act as special consultants; development of local resources such as compilation of regional holdings of library materials; extension of library support services such as acquisition, cataloging and processing of library materials; implementation of special services; and planning and implementation of regionally based library services.

Source: *Mississippi Code of 1972, Annotated* §39-3-107 (Rev. 1988).